

Guide for Authors

COASTAL MARINE SCIENCE is published annually by International Coastal Research Center, Atmosphere and Ocean Research Institute, the University of Tokyo. Manuscripts may be submitted as Reviews, Original Articles, and Short Notes.

Manuscript preparation

Language: English should be used. Japanese contributors are requested to provide the Japanese Abstract of no more than 400 letters which should be printed on a separate sheet.

Style: Manuscripts should be printed on A4 size white paper with a word processor in a single column and double space with margins larger than 2.5 cm on all sides. Underlines are used for only the words which should be printed in italic face. Do not word-lap or hyphenate at the left end of lines.

Format: Original articles should be presented in the sequence; title page, abstract, text, acknowledgements, references, tables, figure legends, and figures. If it is needed, plates can be added at the end of the article. Number consecutively in all the pages except tables, figure legends and figures. In case of manuscripts other than original articles, the format similar to the original articles is applied to title page and text, but other pages are free in style.

Title page: The first page of the manuscripts is title page. It should contain the title, author's name, affiliation, complete address, e-mail address, key words (up to 10) and running title.

Abstract: Abstract should not exceed 200 words.

Text: In the margins of the text, indicate the place where figures and tables should be inserted. If there is no indication, editors will insert them to the appropriate place.

References: References should be cited in the text in the following form; "Smith (1990)", "Smith and Jones (1990a, b, 1991)", "Smith et al. (1990)", "(Smith 1990, 1991, Jones 1992)".

References should be arranged as follows. 1) List works alphabetical order of the author's surname followed by publication year. 2) If there are several works by the same author, list works by single author alphabetically according to the author's surname, next list them by two authors alphabetically according to the second author's surname, then list them by three authors and more chronologically. 3) Distinguish two or more works by same author(s) in the same year using suffices a, b, etc. 4) Distinguish works by three or more authors with same senior author in the same year using suffices a, b, etc. Other style should be as follows;

Araki, I., Tagawa, K., Kusakabe, T. and Satoh, N. 1996. Predominant expression of a cytoskeletal actin gene in mesenchyme cells during embryogenesis of the ascidian *Halocynthia roretzi*. *Develop. Growth Differ.* 38: 401–411.

Leatherwood, S. and Reeves, R. 1983. The Sierra Club handbook of whales and dolphins. Sierra Club Books, San Francisco, CA.

Morisawa, M., Oda, S. and Inoda, T. 1992. Initiation of sperm motility by osmolality and calcium in Teleosts and

Amphibia. *In* Comparative spermatology 20 years after Seronro symposia publications vol. 75. Baccetti, B. (ed.), pp. 507–511, Raven Press, New York.

Tables: Tables should be typed on separate pages. Do not use vertical lines in the table.

Figure and plate legends: All legends should be written on one or more separate sheet(s) of paper.

Figures and plates: Figures and plates should be in finished form ready for reproduction. Authors can designate on printed size for figures and plates; i.e., 1 column width (8 cm), 1.5 column width (12 cm), 2 column width (17 cm) etc. All lines and lettering must be large enough to allow for the reduction. The margin or reverse side of the illustration should indicate; Top side of illustration, Figure number, Authors name. Illustration in color can be accepted only if the author defray the cost.

Units and symbols: Units should conform to the Système International d'Unités (SI). Following abbreviations for symbols are preferred; i.e., sec, min, h, kg, g, mg, m, km, mm, cm, Hz, kHz, l, ml, mol, ha, °C. Statistics: *P*, *X*, *n*, *SD*, *SE*, *df*, *CV*, *r*, *t*, *F*, *U*, *Z*.

Manuscript submission

Submission of electric file: The manuscript should be submitted as electronic files (PDF or Word document) by e-mail. If the manuscript cannot be sent electronically, three hard copies may be sent by mail. The authors' name, filename and format style of the attached files should be supplied in the text.

Submission address: Prof. Tomohiko Kawamura (Editor in-Chief), International Coastal Research Center, Atmosphere and Ocean Research Institute, The University of Tokyo, 2–106–1, Akahama, Otsuchi, Iwate 028–1102, Japan. E-mail: kawamura@aori.u-tokyo.ac.jp

Revision of manuscripts: All articles are subjected to peer review. The editorial board after judging referees' comments, may advise authors to revise their manuscript.

Proofreading and printing

Proofs: Galley proofs will be sent to the authors, who check only for printer's errors.

Print: Five hundred copies of COASTAL MARINE SCIENCE will be printed, at A4-size.

Reprints: Reprint copies will be charged to authors.

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